## MEMBERSHIP POLICY RULES

- 1. All prospective members shall complete a membership application form.
- 2. The Board of Directors shall perform cursory due diligence on applicant with agencies, such as the Better Business Bureau, Consumer Protection and the Contractors License Board.
- 3. Upon completion of the due diligence, the Board of Directors shall vote upon the applicant's membership as provided in the by-laws of the Association.
- 4. The President of the Association shall notify the applicant in writing of the decision of the Board of Directors.
- 5. New members agree to abide by the HSEA by-laws, code of ethics, policies and decisions of the Board of Directors.
- 6. All new members shall serve a one-year probationary period.
- 7. Probationary members shall be entitled to the following rights during the probationary period:
  - Receipt of all HSEA announcements, newsletters, and publications.
  - Attendance at general membership meetings.
  - Full voting rights.
  - Listing as new member on HSEA membership lists.
- 8. Probationary members shall be restricted from the following benefits during the probationary period:
  - Use of the HSEA logo.
  - Eligibility to hold executive office.
- 9. Upon completion of the probationary period, the Board of Directors shall vote to accept or deny full membership to the probationary member.
- 10. Annual membership dues are established according to membership category.
- 11. Dues shall be prorated on a monthly basis from the month the Board approves the applicant's membership.
- 12. All dues and fees are non-refundable.

